

CITY OF OTTAWA



**SIDEWALK CAFÉ PERMIT
Involving Sale of Alcoholic Beverages**

Definition of Sidewalk Café: *A portion of an immobile retail food establishment located either on a public right-of-way or directly adjacent thereto or in close proximity thereto, the licensed premise of which contains seating and serves food.*

PLEASE PRINT

Date: _____

Name of Business: _____

Address of Business: _____ Phone: _____

Contact Person: _____

Total width of sidewalk/berm at location: _____

Width remaining following installation of seating: _____

Description of merchandise or seating to be displayed: _____

Applicant must submit with this application the following:

1. Proof that the applicant holds a valid retail food establishment license issued by the LaSalle County Health Department.
2. Certificate of insurance pursuant to Ordinance 48-2005, section C (copy attached).
3. Plan for Sidewalk Café.

Said café shall not unreasonably interfere with adequate pedestrian flow, access to building entrances, pedestrian traffic safety and aesthetic quality of the surrounding area. A drawing shall be submitted which depicts the sidewalk and all public improvements such as light posts, seating, benches, planters, trees, location of the curb relative to the building and the proposed location of all furniture describing the furniture by height, color and type of material.

4. Annual fee of \$25.00 to run concurrently with applicant's liquor license.

This sidewalk café permit shall be for the exclusive use of the licensed premises, and may not be assigned. No permanent fixtures or appurtenances may be installed.

Applicant shall be responsible for the restoration of the sidewalk to prior condition, free of debris. No permanent fixtures or appurtenances may be installed.

The City reserves the right to cancel a permit and require that materials and appurtenances be removed from public property within 48 hours of written notice.

The undersigned agrees to the terms and conditions set forth above and in Ordinance 48-2005.

Signature of Applicant

(Drawing attached)

Approved

Denied

Mayor's Signature

Date: _____

CITY OF OTTAWA



**SIDEWALK CAFÉ PERMIT
Involving Sale of Alcoholic Beverages**

CAFÉ PLAN

Name of Business: _____

Address of Business: _____ Phone: _____

Drawing must depict the sidewalk and all public improvements such as light posts, seating, benches, planters, trees, location of the curb relative to the building and the proposed location of all furniture describing the furniture by height, color and type of material.