

O T T A W A

V I S I T O R S C E N T E R

Board Meeting Minutes

NOV 26, 2012

Present: Chair Kevin Steward, Executive Director Julie Johnson, Treasurer Peg Kramer-Graves, Secretary Jeff Heimsoth,, Hans Andrews, Jeff Johnson, Deb Burns, Chamber Director Boyd Palmer (ex-officio) City Liaison Nancy Stisser (ex-officio); **Absent:** Matt Skelly, Tina Wright, Byron Perry, Marty Ruhland.

Meeting Called To Order 5:05pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	None	Na	
Chamber Report-Palmer	Didoughs+other new bus located downtown incl. Interest in other buildings; inq from steel fabricator	Na	
City Report-Stisser	City transportation project/grant possibilities	Na	
Next Board Meeting	Monday, January 28, 2013	Moved by Andrews 2 nd by Graves	Motion to cancel the currently scheduled December 24, 2012 board meeting. Motion Carried.
Next Committee meeting	Wednesday, December 12, 2012~Operations will not meet; Finance by Email; Marketing 4pm @ OVC	Na	
Review of Minutes	Oct., 2012 minutes presented for review and approval.	Moved by Burns 2 nd by Jeff Johnson	Motion to accept the minutes as presented. Motion Carried.
Directors Report	Events report, meetings report, head count report, accepted as presented. Sample Social Network Event Letters handed out.	Na	

Committee reports	<u>Finance-Reported by Kramer-Graves; Met Online</u> <u>Marketing-No Report</u> <u>Operations–No Report</u>	Moved by Jeff Johnson 2 nd by Andrews	Motion to accept Financial Report as presented. Finances were pre-approved by finance committee on line at an earlier date. Motion Carried.
Adjournment	Adjourned at 5:53pm	Moved by Andrews 2 nd by Jeff Johnson	Motion to adjourn. Motion Carried.

RESPECTFULLY SUBMITTED BY JULIE JOHNSON FROM THE NOTES OF SECRETARY JEFF HEIMSOTH
11/26/2012