

O T T A W A

V I S I T O R S C E N T E R

Board Meeting Minutes

Aug. 27, 2012

Present: Chair Kevin Steward, Executive Director Julie Johnson, Treasurer Peg Kramer-Graves, Secretary Jeff Heimsoth, Byron Perry, Jeff Johnson, Tina Wright , Deb Burns, Chamber Director Boyd Palmer (ex-officio) City Liaison Nancy Stisser (ex-officio); **Absent:** Matt Skelly, Marty Ruhland, Hans Andrews.

Meeting Called To Order 5:04pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	None	Na	
Chamber Report-Palmer	Corporate relocation prospects; upcoming Chamber events	Na	
City Report-Stisser	None	Na	
Next Board Meeting	Monday, Sept. 24, 2012 @ 5pm Reddicks Mansion	Na	
Next Committee meeting	Wednesday, Sept. 12, 2012 No Operations- No Marketing- Finance will meet by Email	Na	
Review of Minutes	July, 2012 minutes presented for review and approval.	Moved by Jeff Johnson 2 nd by Perry	Motion to accept the minutes as presented earlier in an on-line attachment. Motion Carried.
Directors Report	Events report, meetings report, head count report, accepted as presented. Sample Social Network Event Letters handed out.	Na	

Committee reports	<p><u>Finance-Peg Kramer-Graves:</u> Brief review of attached reports. Discussed I80 Billboard repairs and their cost with permission to proceed.</p> <p><u>Marketing-Byron Perry:</u> Canal Boat needs repair-discussion as a tourist attraction; Julie Johnson explained the need to move forward w/commercial production in anticipation of State grant.</p> <p><u>Operations-Kevin Steward:</u> Accepted the resignation of Donna Nordstrom.</p>	<p>Moved by Burns 2nd by Jeff Johnson</p> <p>Moved by Graves 2nd by Burns</p>	<p>Motion to accept Financial Report as presented. Finances were pre-approved by finance committee at an earlier date. Motion Carried.</p> <p>Motion to proceed w/production of TV commercial pick us! Featuring Walt Willey. Motion Carried</p>
Adjournment	Adjourned at 5:53pm	<p>Moved by Wright 2nd by Jeff Johnson</p>	<p>Motion to adjourn. Motion Carried.</p>

RESPECTFULLY SUBMITTED BY JULIE JOHNSON AS WRITTEN BY JEFF HEIMSOTH, SECRETARY 8/27/12