

# O T T A W A

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## V I S I T O R S C E N T E R

### Board Meeting Minutes

**April 23, 2012**

**Present:** Vice Chair Kevin Steward, Executive Director Julie Johnson, Treasurer Peg Kramer-Graves, Jeff Heimsoth, Jeff Johnson, Marty Ruhland, Deb Burns, Hans Andrews, Byron Perry, City Liaison Nancy Stisser (ex-officio);

**Absent:** Chairman Mike Kirkpatrick, Tina Wright, Chamber Director Boyd Palmer (ex-officio).

Meeting Called To Order 5:02pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	None	Na	
Chamber Report-Palmer	None	Na	
City Report-Stisser	Morel Fest progressing. CHAOS building being demolished.	Na	
Next Meeting	Next Meeting Monday, May 21, 2012 at 5:00PM at the Reddicks Mansion	Na	
Next Committee meeting	No May Committee Meetings. Next meetings; Marketing, June 13, 2012; Operations July 11, 2012; Finance reviewed monthly via email.	Na	
Review of Minutes	March, 2012 minutes presented for review and approval.	Moved by Ruhland, 2 <sup>nd</sup> by Jeff Johnson	Motion Carried.
Directors Report	Events report, meetings report, head count report, accepted as presented.	Na	

Committee reports	<p><u>Finance-</u> Discussed OVC funding/budget requests.</p> <p><u>Marketing-</u>Presented by Perry~various event graphics &amp; promo items</p> <p><u>Operations-</u>Presented by Steward</p>	<p>Moved by Graves 2<sup>nd</sup> by Jeff <u>Johnson</u>.</p> <p>Moved by Graves 2<sup>nd</sup> by <u>Burns</u>.</p> <p>Moved by Andrews 2<sup>nd</sup> by Jeff <u>Johnson</u></p> <p>Na</p> <p>Moved by Ruhland 2<sup>nd</sup> by Jeff <u>Johnson</u></p> <p>Moved by Johnson 2<sup>nd</sup> by Perry</p>	<p>Motion to modify OVC Directors title to reflect “Pick Us!” brand management. Motion Carried.</p> <p>Motion to change Curt Bedei title to “Image Communications Manager”. Motion Carried.</p> <p>Motion to approve finance report as presented. Motion Carried.</p> <p>Motion to approve board member roster. Motion Carried.</p> <p>Motion to approve annual budget as presented. Motion Carried.</p>
Executive Session		Moved by Andrews 2 <sup>nd</sup> by Graves	Motion to move into Executive Session to discuss employee matters. Motion Carried.
Open Session		Moved by Andrews 2 <sup>nd</sup> by Perry	Motion to exit closed session. Motion Carried.
Adjournment		Moved by Johnson 2 <sup>nd</sup> by Ruhland	Motion to adjourn. Motion Carried. 6:40pm

RESPECTFULLY SUBMITTED BY JULIE JOHNSON BY NOTES FROM JEFF HEIMSOTH, SECRETARY 04/23/12