

# O T T A W A

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## V I S I T O R S C E N T E R

### Board Meeting Minutes

**March 28, 2011**

**Present:** Chairman Mike Kirkpatrick, Executive Director Julie Johnson, Vice Chair Kevin Steward, Secretary Jeff Heimsoth, Treasurer Peg Kramer-Graves, Deb Burns, Tina Wright, James Harris, Byron Perry, Marty Ruhland, Chamber Director Boyd Palmer (ex-officio) **Absent:** Jeff Johnson, Jeremy Johnson, City Liaison Nancy Stisser (ex-officio).

Meeting Called To Order 5:17

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	Commissioner Dan Aussem addressed the board regarding OVC budget and related grants, fests, etc.	Na	
Next Meeting	Set for April 26, 2011 @ 5:15pm garden level at the Reddicks.	Na	
Next Committee meeting	Wednesday, April 13, 2011 at OVC; 2pm-Operations;3pm-Finance; 4pm-Marketing;	Na	
Review of Minutes	The minutes of the Feb, 2011 were presented.	Moved by Harris, 2 <sup>nd</sup> by Graves	Motion to approve minutes as attached. Motion carried.
Directors Report	Events report, meetings report, head count report, accepted as presented.	Na	
Committee reports	<u>Finance-Graves</u> - Reported by Kramer. <u>All Committees</u> -met to discuss the 11-12 budget.	Moved by Ruhland, 2 <sup>nd</sup> by Harris	Motion to approve finances as attached that were previously inspected and approved for payment by the Finance Committee prior. Motion Carried

Committee Reports (Cont)	Operations-Julie Johnson-will submit resolution to City of Ottawa for their approval of two (2) new board members; Sellett & Andrews.	Moved by Ruhland, 2 <sup>nd</sup> Burns	Motion to recommend Jessica Sellett to fill board seat vacated by Jeremy Johnson's remaining term thru April, 2012 Motion Carried
Chamber Report-Palmer	None	Na	
City Report-Stisser	Not Present	Na	
Executive Sesn-Closed		Moved by Ruhland, 2 <sup>nd</sup> by Wright Moved by Kramer, 2 <sup>nd</sup> by Ruhland	Motion to move into executive session to discuss staff compensation matters. Motion Carried Motion to move back into open session. Motion Carried
Open Session		Moved by Kramer, 2 <sup>nd</sup> by Ruhland	Motion to refer compensation recommendation to operations committee and Chairperson. Motion Carried
Adjournment	Motion to adjourn 7:26 pm	Moved by Burns, 2 <sup>nd</sup> by Perry	Motion Carried

RESPECTFULLY SUBMITTED BY JULIE JOHNSON AS REPORTED BY SECRETARY JEFF HEIMSOTH.