

**MINUTES OF THE OTTAWA PLAN COMMISSION MEETING**  
**February 27, 2012**

Chairman Brent Barron called the meeting to order at 7:05 p.m. in the Ottawa City Council Chambers.

**ROLL CALL**

Present: Burns, Barron, Howarter, Less, Perry, Stone, Volker

Absent: Buiting, Reagan

Others: City Planner Tami Huftel, City Engineer Dave Noble

**MINUTES OF PREVIOUS MEETING**

It was moved by Stone and seconded by Less that the minutes of the December 5, 2011, meeting be approved as published. Motion carried unanimously.

It was moved by Less and seconded by Volker that the minutes of the December 12, 2011, meeting be approved as published. Motion carried unanimously.

**OLD BUSINESS**

It was moved by Perry and seconded by Howerter that the public hearing for 1016 West Superior Street be continued. Motion carried unanimously.

**NEW BUSINESS**

a. *Review of the concept plan for Ottawa Industrial Park, Unit 2*

Dave Noble represented the City explained the concept plan for the Ottawa Industrial Park, Unit 2. He explained that the city has obtained a 4 million dollar grant from EDA to develop this subdivision with all infrastructure. He noted the locations from the proposed utilities. He is hopeful the subdivision will start construction in March of 2013. He will be back at the meeting in March for Preliminary Plat approval. To meet the grant timelines, all documents including final plat approval needs to be by May 1<sup>st</sup>.

b. Brent would like to start looking into updating the comprehensive plan.

There being no further business, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Tami L. Huftel  
City Planner