

**Board of Fire and Police Commissioners**  
Meeting Minutes  
January 20, 2012

Present: Rob Alvarado  
Cliff Espevik  
David Manigold  
Chief Jeff Newbury  
Chief Brian Zeilmann  
Kim Czyz

David Manigold called the meeting to order at 4:00 p.m.

Moved by Rob Alvarado, second by David Manigold, to approve the minutes from the November 11, 2011 meeting as written. All ayes. Motion passed.

**Correspondence**

Chief Newbury has requested that the Board consider setting testing dates for promotional exams as one fire Captain has advised him that he will retired in June, and there is a potential retirement of a Lieutenant in the fall.

**Old Business**

Rob is working on updating the Rules and Regulations. Cliff Espevik advised the Board that the section regarding nepotism was inadvertently omitted from the last revision of the Rules and Regulations. This language will need to be in the revision.

**New Business**

Cliff Espevik will contact C.O.P.S. and F.I.R.E. Testing to check on available dates for promotional testing of fire captain and lieutenant and also police and fire entry testing.

Moved by Cliff Espevik, second by Rob Alvarado to adjourn the meeting at 5:00 p.m.

Respectfully submitted,

Kim Czyz

**CITY OF OTTAWA  
BOARD OF FIRE AND POLICE COMMISSIONERS**

**DAVID MANIGOLD, M.D., CHAIRMAN  
CLIFFORD ESPEVIK, SECRETARY  
ROBERT A. ALVARADO, COMMISSIONER**

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Recording Secretary

**NEXT MEETING: February 10, 2012**

Cc: Mayor Eschbach  
Chief Jeff Newbury– via e-mail  
Chief Brian Zeilmann – via e-mail  
Captain Brent Roalson - via e-mail  
Board of Fire and Police Commissioners – via e-mail

<u>Eligibility Register</u>	<u>Expiration Date</u>
Patrol Officer	June 22, 2012
Police Sergeant	March 25, 2008
Police Captain	August 15, 2009
Police Corporal	January 21, 2011
Firefighter	August 6, 2012
Fire Lieutenant	September 12, 2011
Fire Captain	October 16, 2010

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