

PERMIT NO.

FEE CHARGED

\$ \_\_\_\_\_

CITY OF OTTAWA  
DEPARTMENT OF BUILDINGS

**Application Permit to Construct Outbuildings/Structures or Alter/Make Additions to Existing Building**

Date \_\_\_\_\_, 20\_\_\_\_ Phone No. \_\_\_\_\_

I, (owner), \_\_\_\_\_ hereby make application for a permit to construct outbuildings, make alterations and/or additions to buildings according to the following detailed statement and the plans and specifications herewith submitted. All work to be done in accordance with the rules and regulations established by local ordinance.

1. Property Address: \_\_\_\_\_

Property Tax Parcel Number \_\_\_\_\_

2. Description of the alteration or addition (*clearly state all particulars here*) \_\_\_\_\_

\_\_\_\_\_

3. Size & Height of Residence \_\_\_\_\_ Size & Height of Addition \_\_\_\_\_

4. Size of Lot \_\_\_\_\_ Interior lot \_\_\_\_\_ or Corner lot \_\_\_\_\_

5. Building is to be occupied/used as: \_\_\_\_\_

6. Estimated cost (excluding lot) \$ \_\_\_\_\_

**On reverse side of this application, draw a *sketch*, indicating the lot dimensions and location of proposed building showing setbacks noted in feet from all property lines.**

\_\_\_\_\_

7. General Contractor \_\_\_\_\_ Address \_\_\_\_\_

Electrical Contractor \_\_\_\_\_ Address \_\_\_\_\_

Plumbing Contractor \_\_\_\_\_ Address \_\_\_\_\_

The applicant hereby agrees to perform said work and construct said building as contemplated in the foregoing application and in accordance with plans and specifications submitted and agrees to comply with the International Building Code, Illinois State Plumbing Code, National Electrical Code, Illinois State Fire Marshall Smoke Detector Requirements and all applicable zoning ordinances.

*Signature of Applicant* \_\_\_\_\_

- DISCHARGES OF STORM WATER, ROOF GUTTERS OR FOOTING TILE TO THE SANITARY SEWER ARE PROHIBITED.
- IT IS APPLICANT'S RESPONSIBILITY TO CONTACT UTILITIES PRIOR TO EXCAVATION  
call J.U.L.I.E. (1-800-892-0123 or 8-1-1)

This is to certify that I have examined the within detailed statement, together with a copy of the plans relating hereto, and find the same permit to be in accordance with the provisions of the Local Ordinance, relating to buildings in the City of Ottawa, and that the same has been **approved / denied** and entered in the records this date.

DATE: \_\_\_\_\_ BUILDING OFFICIAL: \_\_\_\_\_