

**CITY OF OTTAWA**  
301 West Madison Street  
Ottawa, Illinois 61350



**NOTICE**

To: All Employees of the City of Ottawa, Illinois, covered by Collective Bargaining Agreement with AFSCME Local 2819

Pursuant to Article XVI, Section H (2), of the CBA, this is a Notice of a vacancy for a position in the Public Works Department to be filled by appointment. The specific vacancies are for Public Works Laborer with primary duties in the Parks/Street Division. The current base wage is \$46,641.15. The hours of work are 8 hours per shift on an average 5 day work week. This shift may alternate between **Tuesday through Saturday and Monday through Friday**. The job description is as follows:

"Under limited supervision, operates motorized equipment and performs semi-skilled and manual work. Exercises limited supervision over a small seasonal work crew. Perform other duties as assigned.

Examples of duties but not limited to:

Operate backhoe, front-end loader, large mowing equipment, skid loader.

Plow snow with dump truck: salt roads and parking lots.

Perform a variety of semi-skilled grounds and building repairs, maintenance and improvements.

Service and make routine repairs to equipment.

Maintain and improve turf by operating box blade, aerator, tiller and various types of seeders and spreaders.

May perform laborer duties also."

This Notice is being posted this 13<sup>th</sup> day of December, A.D., 2018, and any employee desiring to apply for this job may do so within ten (10) working days from the date this Notice is posted by contacting Human Resources at Ottawa City Hall.

Robert M. Eschbach  
Mayor