



**Ottawa Area Enterprise Zone**  
**Building Materials Exemption Certificate**

**Project Application**

Bld. Permit No. \_\_\_\_\_ Permit Issue Date \_\_\_\_\_ City Issuing Permit \_\_\_\_\_

This project listed below is within the Ottawa Area Enterprise Zone for Sales Tax Exemption on building materials purchased for permanent incorporation into commercial or industrial real estate by remodeling, rehabilitation or new construction.

PROJECT OWNER LEGAL BUSINESS NAME \_\_\_\_\_

OWNER ADDRESS \_\_\_\_\_

OWNER CONTACT NAME \_\_\_\_\_ TELEPHONE \_\_\_\_\_

OWNER CONTACT EMAIL \_\_\_\_\_

PROJECT NAME \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_

PROJECT PIN # \_\_\_\_\_ EST. COMPLETION DATE \_\_\_\_\_

PROJECT DESCRIPTION \_\_\_\_\_

\_\_\_\_\_

Total Project Cost \$ \_\_\_\_\_ Total Bld. Materials \$ \_\_\_\_\_ Est. Labor Cost \$ \_\_\_\_\_

PERMANENT ON-SITE JOBS: Presently employed \_\_\_\_\_ Retained by Project \_\_\_\_\_ Created \_\_\_\_\_

**I hereby certify that I have the full legal capacity to authorize the filing of this application and that all information submitted are true and correct to the best of my knowledge. The materials purchased with the sales tax certification generated by this application will be incorporated only into the project listed above and will only be used for materials incorporated in to the permanent building, and that receipts will be tallied for reporting to the Enterprise Zone Administrator and Illinois Department of Revenue.**

OWNER FEIN \_\_\_\_\_ OWNER Unemployment Insurance # \_\_\_\_\_

Contact Printed Name \_\_\_\_\_

Owner Contact Signature \_\_\_\_\_ Date \_\_\_\_\_

Office use only:

Permit Fee: \$ Bld. Materials \_\_\_\_\_ x 0.5% = \_\_\_\_\_ Paid Y / N

Approved by Zone Administrator \_\_\_\_\_ Date \_\_\_\_\_