

City of Ottawa
(815)433-0161, (815)433-2344 fax



301 West Madison Street
Ottawa, Illinois 61350

Ottawa Area Enterprise Zone
Building Materials Exemption Certificate
Certificate Application

Bld. Permit No. _____ Permit Issue Date _____ City Issuing Permit _____

This project listed below is within the Ottawa Area Enterprise Zone for Sales Tax Exemption on building materials purchased for permanent incorporation into commercial or industrial real estate by remodeling, rehabilitation or new construction.

PROJECT NAME & ADDRESS _____

PROJECT DESCRIPTION _____

PROJECT PIN # _____ PROJECT OWNER _____

APPLICANT CONTRACTOR/SUBCONTRACTOR _____

ADDRESS _____

CONTACT NAME _____ TELEPHONE _____

CONTACT EMAIL _____

ESTIMATED COST: Your Contract _____ Bld. Materials YOU would pay tax on _____

YOUR CONST WORKERS ON SITE _____ TOTAL DAYS ON SITE _____

YOUR ESTIMATED TOTAL WORKER-DAYS _____ YOUR EST. COMPLETION DATE _____

I hereby certify that I have the full legal capacity to authorize the filing of this application and that all information submitted are true and correct to the best of my knowledge. The materials purchased with the sales tax certification generated by this application will be incorporated only into the project listed above and will only be used for materials incorporated in to the permanent building, and that receipts will be tallied for reporting to the Enterprise Zone Administrator and Illinois Department of Revenue.

Applicant FEIN # _____

Applicant Printed Name _____

Applicant Signature _____ Date _____

Office use only:

Permit Fee _____ Paid Y / N

Approved by Zone Administrator _____ Date _____

Ottawa EZ Certificate Number _____ IDOR Certificate No. _____