

**City of Ottawa and County of LaSalle**  
**Enterprise Zone Commercial/Industrial Project Information**

**Project Information to be complete by Project Representative:**

1. Name of Applicant/Business: \_\_\_\_\_
2. Address: \_\_\_\_\_
3. City: \_\_\_\_\_
  
4. Business/Company Locating in Enterprise Zone: \_\_\_\_\_
5. Street Address of Proposed Project: \_\_\_\_\_
  
6. General description of proposed project, including any rehabilitation/remodeling of existing structures, new construction, major paving or new equipment. Use an additional sheet if necessary.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
7. Project Classification: Commercial \_\_\_\_\_ Industrial \_\_\_\_\_
  
8. Expected Date of Project Start: \_\_\_\_\_ Completion: \_\_\_\_\_
  
9. Estimated Cost of:  
a. Site: \_\_\_\_\_  
b. New Construction: \_\_\_\_\_  
c. Remodeling/Rehabilitation: \_\_\_\_\_  
d. Capital Equipment: \_\_\_\_\_
  
10. Full-time Equivalent Jobs:  
a. Number presently employed by this business: \_\_\_\_\_  
b. Number of jobs retained\* upon project completion: \_\_\_\_\_  
c. Number of jobs created\* within 1 year of project completion: \_\_\_\_\_
  
11. Does this project involved a move from another location? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, indicate city and state: \_\_\_\_\_
  
12. Property Tax Identification Number: \_\_\_\_\_
13. Federal Employer's Identification Number (FEIN): \_\_\_\_\_
14. Unemployment Insurance Number (UIN): \_\_\_\_\_
  
15. Signature of Project Representative: \_\_\_\_\_

\_\_\_\_\_  
Name Title Date

\*Retained - the number of documented jobs that will remain in the zone when it can be publicly documented the business would close operation without Enterprise Zone benefits.

\*Created - the number of jobs for which persons are hired or are expected to be hired within 1 year as a result of the new investments, not including construction jobs or spin-off jobs that may be created.