

Ottawa, Illinois  
September 6, 2011

Regular meeting of the Council of the City of Ottawa, Illinois.

Present: Commissioners Daniel F. Aussem, Edward V. Whitney, Dale F. Baxter,  
Wayne A. Eichelkraut Jr. and Mayor Robert M. Eschbach.

Absent: None.

Commissioner Baxter presented minutes of previous meeting.

Moved by Commissioner Baxter that the minutes of a regular meeting of the Council of the City of Ottawa, Illinois, held on Tuesday, August 16, 2011, be approved as recorded in the permanent files of the City Clerk.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

A public hearing was held on the State of Illinois' Paratransit Vehicle Grant program that the City has applied for. Mayor Eschbach explained that the Grant is for a 12 passenger bus. With no one publicly commenting, the hearing was declared closed at 7:06 p.m.

Commissioner Eichelkraut presented Biweekly Salary Payroll.

Moved by Commissioner Eichelkraut that the Biweekly Salary Payroll of August 19, 2011, in the amount of \$329,467.39, and the Biweekly Salary Payroll of September 2, 2011, in the amount of \$288,975.10, be approved and warrants issued.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Eichelkraut presented Monthly Expense Report.

Moved by Commissioner Eichelkraut that the Monthly Expense Report of August 29, 2011, showing expenses in the amount of \$571,019.50, be approved and warrants issued.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Aussem awarded Bid.

Moved by Commissioner Aussem that the Low Bid from Grand Rapids Enterprises in the amount of \$38,620.00 for the Leland Street sanitary sewer project be accepted and paid for from the Wastewater Fund.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Aussem presented Request.

Moved by Commissioner Aussem that the City Clerk be authorized to advertise for Bids for the Lincoln Douglas Park Tennis Court Improvement Project. Bids will be received until Tuesday, September 27, 2011, at 10:00 p.m.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Aussem presented Ordinance.

Moved by Commissioner Aussem that an Ordinance amending Chapter 106, Section 106-311 of the Municipal Code of the City of Ottawa, LaSalle County, Illinois, increasing the City's reimbursement to \$1,500.00 towards the ejector pump program, be passed and approved.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Aussem presented Resolution.

Moved by Commissioner Aussem that a Resolution designating certain real estate owned by the City of Ottawa as a dog park, be adopted.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Whitney presented Report of Fire Chief.

Moved by Commissioner Whitney that the Report of Fire Chief, Jeffrey A. Newbury, for the month of August 2011, be received and placed on file.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Whitney presented Resolution.

Moved by Commissioner Whitney that a Resolution authorizing the execution of a service agreement between the City of Ottawa and Motorola, be received and placed on file for public inspection.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Commissioner Baxter presented Resolution.

Moved by Commissioner Baxter that a Resolution requesting permission from the Illinois Department of Transportation to allow construction of a commercial entrance off of US Route 6 for the Advance Auto Project, be adopted.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Police Chief.

Moved by Mayor Eschbach that the Report of Police Chief, Brian L. Zeilmann, for the month of August 2011, be received and placed on file.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Registrar.

Moved by Mayor Eschbach that the Report of Registrar, Shelly L. Munks, for the month of August 2011, be received and placed on file.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Parking Administration.

Moved by Mayor Eschbach that the Report of the Parking Administration Department showing fines collected of \$2,245.00, meter coins of \$49.97, and \$260.00 collected by Credit Recovery Inc., all for the month of August 2011, be receive and placed on file.

Second by Aussem.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Building Official.

Moved by Mayor Eschbach that the Report of Building Official, Michael J. Sutfin, for the month of August 2011, be received and placed on file.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of a contribution agreement between the City of Ottawa and Northern Illinois University for broadband services, which has been on file for public inspection since August 16, 2011, be adopted. Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution approving and authorizing the execution of a legal services agreement for Corporation Counsel between the City of Ottawa and Pool, Leigh, and Kopko P.C., be received and placed on file for public inspection.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of an agreement between the City of Ottawa and Collection Professionals Inc., be received and placed on file for public inspection.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of a consulting agreement between the City of Ottawa and Mercer Health & Benefits LLC, be received and placed on file for public inspection.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of an easement agreement between the City of Ottawa and Marquette National Bank as Trustee, be received and placed on file for public inspection.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Resolution.

Moved by Mayor Eschbach that a Resolution authorizing the execution of an option to purchase and property value agreement between the City of Ottawa and Standard Bank & Trust Company as Trustee, be received and placed on file for public inspection.

Second by Aussem.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Zoning Board of Appeals.

Moved by Mayor Eschbach that the Report of the Zoning Board of Appeals meeting held on Thursday, August 18, 2011, considering the variance request from Sandra Apfel for property located at 1012 Pine Street, be received and placed on file. Be it further moved, the Council concur with the recommendation of the Zoning Board of Appeals and the variance request be granted.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Zoning Board of Appeals.

Moved by Mayor Eschbach that the Report of the Zoning Board of Appeals meeting held on Thursday, August 18, 2011, considering the variance request from Paul Havelka for property located at 1002 West Jefferson Street, be received and placed on file. Be it further moved, the Council concur with the recommendation of the Zoning Board of Appeals and the variance request be granted with the signoff of the Building Inspector. Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Zoning Board of Appeals.

Moved by Mayor Eschbach that the Reports of the Zoning Board of Appeals meetings held on Thursday, July 21, 2011, and Thursday, August 18, 2011, considering the variance request from Gary Ceresa for property located at 106 St. James Street, be received and placed on file. Be it further moved, the Council concur with the recommendation of the Zoning Board of Appeals and the variance request be denied. Second by Aussem.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Plan Commission.

Moved by Mayor Eschbach that the Report of the Plan Commission meeting held on Monday, August 22, 2011, considering the Preliminary Plat approval for Ottawa Senior Housing for property located along Champlain Street, be received and placed on file. Be it further moved, the Council concur with the recommendation of the Plan Commission and the Preliminary Plat be approved.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Plan Commission.

Moved by Mayor Eschbach that the Report of the Plan Commission meeting held on Monday, August 22, 2011, considering the conditional use permit for a dwelling unit from John Nordstrom for property located at 1101 West Norris Drive, be received and placed on file. Be it further moved, the Council concur with the recommendation of the Plan Commission and the conditional use for a dwelling unit be approved with the condition that the unit not exceed 525 square feet and is only used for a caretaker and/of watchman.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Plan Commission.

Moved by Mayor Eschbach that the Report of the Plan Commission meeting held on Monday, August 22, 2011, considering the Preliminary Plat approval for Borgo Apartments for property located at 1840 Guion Street, be received and placed on file. Be it further moved, the Council concur with the recommendation of the Plan Commission and the Preliminary Plat be approved.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Report of Plan Commission.

Moved by Mayor Eschbach that the Reports of the Plan Commission meetings held on Monday, August 22, 2011, and Wednesday, August 31, 2011, considering the conditional use permit for a drive thru facility from John Grieves for property located at 107, 109, & 113 West Michigan Street, be received and placed on file. Be it further moved, the Council concur with the recommendation of the Plan Commission and the conditional use for a drive thru facility be approved.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Request.

Moved by Mayor Eschbach that the Request for a variance from Michael McGinnis for property located at 430 Park Avenue, be received and referred to the Zoning Board of Appeals for review and recommendation.

Second by Aussem.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Request.

Moved by Mayor Eschbach that the Request for a variance from Brian Allen for property located at 402 Sunnyside Avenue, be received and referred to the Zoning Board of Appeals for review and recommendation.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Request.

Moved by Mayor Eschbach that the Request for a variance from Chris Luke for property located at 13 Cottage Green, be received and referred to the Zoning Board of Appeals for review and recommendation.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Final Plat.

Moved by Mayor Eschbach that the Final Plat of Borgo Apartments be received and referred to the Plan Commission for review and recommendation.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Final Plat.

Moved by Mayor Eschbach that the Final Plat of Ottawa Senior Housing be received and referred to the Plan Commission for review and recommendation.

Second by Aussem.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Ordinance.

Moved by Mayor Eschbach that an Ordinance to authorize the establishment of a tax increment financing interested parties registry and adopting registration rules for such registries for the proposed Ottawa I-80 Commercial TIF District, be received and placed on file for public inspection.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Ordinance.

Moved by Mayor Eschbach that an Ordinance to establish a date for a public hearing for the proposed Ottawa I-80 Commercial TIF District as Tuesday, November 15, 2011, at 6:30 p.m. in Council Chambers, be received and placed on file for public inspection.

Second by Whitney.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented Ordinance.

Moved by Mayor Eschbach that an Ordinance to establish a date for a public hearing for the 2<sup>nd</sup> amendment to the Ottawa Canal TIF District as Tuesday, November 15, 2011, at 7:00 p.m. in Council Chambers, be received and placed on file for public inspection.

Second by Baxter.

Ayes: Aussem, Eichelkraut, Whitney, Baxter and Mayor Eschbach.

Nays: None. Motion carried.

Mayor Eschbach presented motion to adjourn.

Moved by Mayor Eschbach that this regular meeting be adjourned.

Second by Eichelkraut.

Ayes: Aussem, Eichelkraut, Whitney, Baxter, and Mayor Eschbach.

Nays: None. Motion carried.

Council adjourned at 7:45 p.m.

Respectfully Submitted,  
Shelly L. Munks, City Clerk