

# O T T A W A

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## V I S I T O R S C E N T E R

### Board Meeting Minutes

**November 28, 2011**

**Present:** Chairman Mike Kirkpatrick, Vice Chair Kevin Steward, Executive Director Julie Johnson, Treasurer Peg Kramer-Graves, Hans Andrews, Secretary, Jeff Heimsoth, Jeff Johnson, Deb Burns, Tina Wright, Byron Perry, Chamber Director Boyd Palmer (ex-officio) City Liaison Nancy Stisser (ex-officio).

**Absent:** Jessica Sellett, Marty Ruhland.

Meeting Called To Order 5:16pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	Peg Kramer-Graves presented concerns regarding proposed sand operations near Starved Rock State Park.	Na	
Chamber Report-Palmer	Updates on downtown relocation inquiry; Request for County Funding to support industry advertising, etc.	Na	
City Report-Stisser	Update on county-wide transportation project to be admin by the City.	Na	
Next Meeting	Set for December 12, 2011 @ 5:15pm garden level at the Reddicks.	Na	
Next Committee meeting	To be combined with the December 12 <sup>th</sup> , 2011 Board Meeting.	Na	
Review of Minutes	October, 2011 minutes presented for review and approval.	Moved by Graves, 2 <sup>nd</sup> by Burns.	Motion to approve the October, 2011 minutes as attached. Motion Carried.

Directors Report	Events report, meetings report, head count report, accepted as presented.	Na	
Committee reports	<p><u>Finance-Reported by Andrews-Met Online</u></p> <p><u>Marketing-Reported by Perry-Did Not Meet</u></p> <p><u>Operations-Reported by Julie Johnson</u>  On line approval from Operations Committee to move ahead with hiring of Donna Reynolds to fill social network vacancy.  Director Johnson presented an email from Jessica Sellett that time constraints and demands from the new business made it difficult to make meetings and tendered her resignation. Board instructed Director Johnson to fill her vacancy with like candidates.</p>	<p>Moved by Heimsoth, 2<sup>nd</sup> by Perry</p> <p>Na</p> <p>Moved by Andrews, 2<sup>nd</sup> by Kirkpatrick</p>	<p>Motion to approve finances as attached and previously approved by Finance committee. Motion Carried.</p> <p>Motion to accept resignation of board member Sellett. Motion Carried.</p>
Adjournment	Adjourned at 7:20pm		

RESPECTFULLY SUBMITTED BY JULIE JOHNSON BY NOTES FROM JEFF HEIMSOTH, SECRETARY.