

O T T A W A

V I S I T O R S C E N T E R

Board Meeting Minutes

September 26, 2011

Present: Chairman Mike Kirkpatrick, Vice Chair Kevin Steward, Executive Director Julie Johnson, Treasurer Peg Kramer-Graves, Secretary, Jeff Heimsoth, Hans Andrews, Tina Wright , Byron Perry, **Absent:** Jessica Sellett, Chamber Director Boyd Palmer (ex-officio) City Liaison Nancy Stisser (ex-officio), Marty Ruhland, Jeff Johnson, Deb Burns.

Meeting Called To Order 5;15pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	Financial Request~Tim McTaggart from Starved Rock Cycling re Pumpkin Pie Ride	Moved by Perry, 2 nd by Graves	Motion to support the annual Pumpkin Pie Ride with \$500 grant. Motion Carried
Next Meeting	Set for October 24 th , 2011 @ 5;15pm garden level at the Reddicks.	Na	
Next Committee meeting	Wednesday, October 12 th , 2011 at OVC; 2pm-Operations; 3pm-Finance; 4pm-Marketing;	Na	
Review of Minutes	August, 2011 Minutes were presented and approved by on line vote.	Moved by Steward, 2 nd by Wright	Motion to approve the August, 2011 minutes as presented. Motion Carried
Directors Report	Events report, meetings report, head count report, accepted as presented.	Na	

Committee reports	<u>Finance-Reported by Andrews</u>	Motion by Andrews, 2 nd by Steward.	Motion to set expenditure threshold for non-hand-signed checks at \$1,500.00 for the director. Motion Carried
	<u>Marketing-none</u>	Na	
	<u>Operations-none</u>	Na	
Executive Session		Motion by Andrews 2 nd by Graves	Motion to move into executive session. Motion Carried
Open Session		Motion by Andrews, 2 nd by Wright	Motion to move back into open session. Motion Carried
Chamber Report-Palmer	None	Na	
City Report-Stisser	None	Na	
Adjournment	Adjourned at 6:15pm	Motion by Perry, 2 nd by Wright	Motion to adjourn. Motion Carried

RESPECTFULLY SUBMITTED BY JULIE JOHNSON AS WRITTEN BY JEFF HEIMSOTH, SECRETARY. 9/26/11