

# OTTAWA EMERGENCY 9-1-1

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**Call to Order:** A regular meeting of the City of Ottawa 911 Board was held at the Central Police and Fire Department Conference Room Ottawa, Illinois on April 16, 2014. President Jeff Newbury presided. Members of the Board in attendance were Steve Haywood, Don Ganiere, Jeff Bangert and Melinda Christensen.

Others Present: Chief B Roalson and IT Glen Cole

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Approval of minutes                      Motion Made by D Ganiere              Second by J Bangert

Approval of treasurer's report      Motion Made by MChristensen      Second by J Bangert

## **OLD BUSINESS:**

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## **NEW BUSINESS:**

- 2014 Budget
  - Numbers were presented

**MOTION** Made by D Ganiere/Second by Jeff Bangert to Approve 2014 Budget = Passed

- AT & T / letter
  - City Hall adv that it is ready to go now
  - Services that will be transferred to the fiber will continue until they are cancelled
- Surcharge Increase
  - Originally set at .60 cents
  - An ordinance was passed to reduce it to its current amount (.52 cents)
  - Another ordinance would need to be passed to go back to the original rate
  - Anything higher than .60 cents would need to go to referendum

**MOTION** Made by S Haywood/Second by MChristensen to seek an increase (.60 cents) = Passed

- Syndeo Contracts Discussion
  - Will cut expenses
  - Redundant
  - Recovery

**MOTION** Made by MChristensen/Second by J Bangert to accept Syndeo Contract = Passed

- Cole Communication Discussion
  - Cole Communications has been handling various IT issues outside the normal scope of Glen Coles employment with the City of Ottawa
  - Those issues, while imperative to the 911 Centers' operations, are not being compensated
  - Stipulations to acceptance of contract = Document time spent outside scheduled hours and job completed while providing service exclusively for the ETSB Board/Center.
    1. IE: move of server, training, traveling to off site locations, maintenance

**MOTION** Made by S Haywood/Second by J Bangert w/stips to accept contract billed quarterly = passed

- 4<sup>th</sup> Position Patriot Quote Discussion
  - Tabled
- Powerphone Training – 911 Supervision
  - Lead TCs plus Melinda to attend training

**MOTION** Made by D Ganiere/Second by J Bangert to send to four to Powerphone Training = passed

- Motorola Solutions Maintenance Contracts
  - Gold Elites (radio consoles) for three = \$738.62 monthly//for four \$894.82

**MOTION** Made by MChristensen/Second by D Ganiere to accept Maintenance Agreement(3) = passed

- Cassidian Equipment
  - The Cassidian equipment is coming off warranty and we will now need a maintenance agreement

- Currently under warranty the Cassidian equipment is monitored 24 hours a day / seven days a week
- With a maintenance agreement the 24/7 monitoring adds \$11,000.00 to the cost of the agreement
- Even with the monitoring the notification is delayed and dispatchers are usually aware of the problem before they are notified by Cassidian

MOTION Made by MChristensen/Second by J Bangert to accept agreement wout 24/7monitoring=passed

- WTH Annual Maintenance Contract
  - Cole Communications will speak to Dylan with WTH to ensure that we have every feature that we are currently paying for
  - Cole Communications will set up training both for them and the telecommunicators

MOTION Made by S Haywood/Second by D Ganiere to accept contract = passed

- Nelson System Eventide Equipment
  - IFiber grant to purchase equipment prior to June 1, 2014
  - Approximately 4 weeks out to get equipment / IT will monitor until delivery
- NENA Membership Dues
  - D Ganiere believes that there is a discount if renewal is done at the same time for the entire board
  - MChristensen will check with NENA to see about discounted rates
- Wallace Fire Protection District
  - Chi Comm needs to be contacted regarding their tones for dispatch / IT will see what this is going to entail

#### **OTHER BUSINESS**

- TC Week in full swing
- Consider doing Departmental Photos

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- Remainder of 2014 Meeting Dates (all meetings held at the Central Police and Fire Conference Room at 0630)

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- July 16
  - October 15

#### **Adjournment**

Motion was made D Ganiere and seconded by J Bangert to adjourn.

July 16, 2014 (**amended to July 9, 2014**) at 0630 and the Central Police and Fire Department Conference Room Ottawa, Illinois were fixed as the time and place of the next regular meeting. The April 16, 2014 meeting was adjourned.